MUHIMBILI UNIVERSITY OF HEALTH AND ALLIED SCIENCES

JOB SUMMARY

Position: Clinical Monitor / Assistant Study Coordinator (**1 Post**)

Reports to: Principal Investigator / Study Coordinator

Location: Dar es Salaam

Apply by: 14th November 2025

OVERVIEW

Muhimbili University of Health and Allied Sciences (MUHAS) is the leading medical training and research institution in Tanzania. MUHAS is dedicated to the quality training of healthcare professionals and conducting ground-breaking research for the betterment of the Tanzanian population. MUHAS, in collaboration with Ifakara Health Institute (IHI) and Africa Academy for Public Health (AAPH), is conducting research on anemia in pregnancy and seeks to recruit Technologists and Clinical Monitors to join the research team.

POSITION DESCRIPTION

The Clinical Monitor will be based in Dar es Salaam. Successful candidates will be based at Muhimbili University in Dar es Salaam and will assist in coordinating day-to-day field activities and overseeing the data quality. The role will include ensuring adherence to the study protocol and standard operating procedures, and effective communication among study team members to ensure the smooth implementation of study activities.

DUTIES AND RESPONSIBILITIES

- Assist in the coordination of day-to-day study activities.
- Ensure study staff adhere to the study protocol and standard operating procedures.
- Manage logistics, including timely procurement and availability of the study supplies at the sites.
- Monitor key indicators to ensure quality data and timely reporting.
- Monitor the study sites to tighten participant screening and enrolment procedures while ensuring data quality.
- Work with the clinic study staff to ensure good follow-up rates and adherence to the study procedures and supplements.
- Liaise with the Study coordinator and investigators to ensure smooth operations and problem-solving in real time.
- Ensure timely and quality ultrasound scan for all study participants.
- Ensure timely data collection for assessment of the primary outcome, including blood specimen collection, shipment to MUHAS, testing, and processing for storage.
- Maintain certifications in Good Clinical Practice (GCP) and research ethics.

- Conduct continuous quality improvements, including routine quality checks, refresher training.
- Provide support to other research team members as may be needed.
- Maintain an up-to-date study master file.
- Ensure time reporting for SAE and progress reports to the regulatory bodies, including IRBs, NIMR, and TMDA.
- To perform any other study-related duties as may be assigned by the Principal Investigator/Coordinator.

QUALIFICATION AND EXPERIENCE

- Doctor of Medicine, Bachelor of Nursing, Public Health, or related health fields. A master's degree will be an added advantage.
- Proven experience coordinating/monitoring health research projects. Coordinating a clinical trial will be an added advantage.
- Strong leadership, organizational, and communication skills.
- Certification in GCP and research ethics.
- Ability to multitask without compromising the quality of the output work

RENUMERATION

An attractive and competitive remuneration package will be offered to successful candidates

DURATION

The duration of the work contract will be 12 months, with the potential for renewal based on performance and/or the availability of funds.

MODE OF APPLICATION

Please send your CV and application letter outlining your motivation, skills, and experience for the position by 10th November to **Email:** mmsmapstudy@gmail.com

Applications received after the deadline will not be considered.

Only shortlisted candidates will be contacted for an interview. Please ensure that your email address and/or phone numbers are reachable.