

**MUHIMBILI UNIVERSITY OF HEALTH AND ALLIED SCIENCES**



**AGREEMENT FOR HIRING OF ACADEMIC COSTUMES**

This **AGREEMENT** is made this.....day of ..... 2024 between the Muhimbili University of Health and Allied Sciences (MUHAS) hereunder called "the Owner" which expression shall where the context admits include the successors in the title of the Owner) of one part and ..... (hereinafter called "the Hirer") of the other part

It is **HEREBY AGREED** that the owner shall let on hire to the Hirer, academic costumes comprising of a gown, hood and a cap and the Hirer shall take the said academic costumes on the following terms and conditions:

1. The Hirer shall pay the Owner a hire charge of **Tsh. 42,000/=** for the said costumes. TSh. 2,000/= being Convocation fees.
2. The Hirer uses the said costumes for his/her graduation ceremony to be **held on 5<sup>th</sup> December, 2024** at MUHAS Graduation Square Ground, Muhimbili University of Health and Allied Sciences, Dar es Salaam and for no other purpose whatsoever.
3. The Hirer shall during the period of hire and at his/her own expense keep the said costumes in good condition and shall be responsible for all risks of loss or damage to the said costumes.
4. The Hirer shall return the said costume to the Owner immediately after the graduation ceremony and in any case **NOT LATER THAN SEVEN DAYS** after the date of the graduation ceremony.
5. A penalty of **Tsh. 10,000/=** shall be charged for each day of default to return the hired costumes and in the event of loss of the costume the owner shall be entitled to recover such loss at the current replacement cost of new costumes from the Hirer.
6. A defaulting Hirer shall not be issued with either a degree certificate or academic transcript unless and until either the costumes are returned or full replacement cost of a new costume is paid and only after discharging the full penalty due under paragraph 5 above.

**WITNESS WHERE OF** the parties here to have executed these presents on the day and the year and manner hereinafter appearing.

Hire (graduand)

**SIGNED AND DELIVERED** this ..... day of..... 2024  
by:

Name of the **HIRER** ..... (in full)

Signature .....

Phone Number/email address: .....

Witness (Advocate)

**BEFORE ME:**

Name: .....

Signature: .....

Postal Address: .....

Owner (University Officer)

Signed by: ..... on behalf of the Muhimbili  
University of Health and Allied Sciences.

Signature: .....

P.O. Box 65001,

Dar es Salaam.

**PAY FOR THE GRADUATION GOWN THROUGH: -**

**Payment of graduation fee should be deposited in the bank account in favor of  
Muhimbili University of Health and Allied Sciences (MUHAS) by creating  
invoice with control number from the respective students SARIS2 account by  
using your username and password**

**After payment, you should submit the invoice statement printed from SARIS2  
to your respective College/school/ Institute for receipt. The time table for  
collection of Graduation gowns will be posted in the University website and  
notice Boards.**