

MUHIMBILI UNIVERSITY OF HEALTH AND ALLIED SCIENCES



JOB VACANCIES

Pre-exposure HIV Vaccine Trial (Known as PrEPVacc) is seeking to hire staff to work with the project. This is a phase IIb trial aimed to recruit a cohort of HIV-negative volunteers at risk of HIV infection for participation in the PrEPVacc HIV vaccine trial. The following are job vacancies for the PrEPVacc Trial: -

1. MEDICAL OFFICER / ASSISTANT MEDICAL OFFICER 1 POST

(a) Required Qualifications

Holder of Doctor of Medicine from a recognized University/Institution, plus successful completion of a one year internship and must be registered by the Medical Council of Tanganyika. A minimum of 1 year of work experience is required.

Applications from Holders of Assistant Medical Officer's Diploma and a public health background (MPH) with a minimum of 3 years of work experience are also accepted. Applicant must be registered by the Medical Council of Tanganyika.

(b) Duties and Responsibilities

1. Consenting process that includes providing briefing sessions and obtaining informed consent
2. Assist with screening, evaluation and management of study participants
3. Fills and checks source documents and CRFs
4. Participate in the community outreach activities
5. Prepare meeting minutes and reports for the study
6. Perform any other duties as assigned by the supervisor.

2. NURSING OFFICER / ASSISTANT NURSING OFFICER 1 POST

(a) Required Qualifications

Holder of Bachelor of Science in Nursing from a recognized Institution/University plus successful completion of a one-year internship. Applicant must be registered by the Tanzania Nursing and Midwifery Council. A minimum of 3 years of working experience in clinical trials is required.

Applications from Holders of Diploma in Nursing from a recognized Institution/University with a minimum of 5 years of work experience in clinical trials are also accepted. Applicant must be registered by the Tanzania Nursing and Midwifery Council.

(b) Duties and Responsibilities

1. Consenting process that includes briefing session and obtaining informed consent.
2. Providing pre and post test counseling for HIV
3. Providing and advising on family planning
4. Able to perform phlebotomy
5. Participate in the community outreach
6. Administer study investigational products
7. Performing and interpreting HIV testing
8. Completing of source documentation and transcribing in CRFs
9. Query resolution
10. Vaccine administration
11. Participant tracing and follow up
12. Perform any other duties as assigned by the supervisor.

GENERAL CONDITIONS FOR ALL POSTS

- (i) Postal address, email address and telephone numbers.
- (ii) Applicants shall make sure they take into consideration all information given in this advertisement. Applicants must attach an up to date Curriculum Vitae (CV) including a reliable contact.
- (iii) The title of the position applied for shall be written in the subject of the application letter and marked on the envelope.
- (iv) Applicants must attach their relevant certified copies of Academic certificates and transcripts as follows: -
 - (a) First Degree/Advanced Diploma, Diploma/Certificates.
 - (b) Form IV and Form VI National Examination Certificates.
 - (c) Computer Certificates where applicable.
 - (d) Professional Certificates from respective councils where applicable.
 - (e) One recent passport size picture and copy of birth certificate.
- (v) Form IV and Form VI result slips are strictly not accepted. Presentation of forged academic certificates and other information in the CV will lead to legal action.
- (vi) Applicants shall indicate three reputable referees with their reliable contacts.
- (vii) Tanzania Commission for Universities (TCU) – {Degree Level} or National Accreditation Council for Technical Education (NACTE) – {Diploma Level} or National Examination Council of Tanzania (NECTA) – {Secondary Education}, should verify certificates from foreign Countries.
- (viii) Applicants must consider that their Colleges/Universities are recognized and registered by Government Authorities.
- (ix) Only shortlisted candidates will be informed about the date of the interview.
- (x) Deadline of receiving Applications will be one week from the date it appeared on the website.

APPLICATIONS SHOULD BE SUBMITTED TO THE FOLLOWING ADDRESS: -

**Principal Investigator
PrEPVacc Trial
Department of Microbiology and Immunology
Block D, First Floor
Muhimbili University of Health and Allied Sciences
9 Upanga Nations Road, Upanga
Dar es Salaam, Tanzania.**